



Draft Minutes of the We Love SE25 Town Team (TT) Meeting

03.02.2020

ATTENTION: When using social media through Twitter, Instagram or Facebook, to communicate information about your org or biz, please remember to use hashtags **#welovese25 #southnorwood**

Those Present: Hamida Ali, Judith Burden, Patsy Cummings, Clive Fraser, Gladstone Hains, Jackie Hall, John Hickman, Rob Little, Rachel McKoy, Chris Peskett, Shuba Rao, Paul Scott, Nicky Thompson, Dan Winder, Laura Whittall, Matthew, Herbie, Khalifa, Milo, Terry

Apologies for absence: Sue Takwani, Doreen Soukup

Welcome & Introductions

- a. Self-introductions by all attending members.

2. Declarations of Interest: None

3. Minutes of the Last Meeting

- a. Amendments agreed

4. Matters Arising (not dealt with in subsequent items)

- a. **Shuba** will transfer the email contact for Reaching Higher to Khalifa.

5. Ongoing Actions or Items

6. Good News Update/Town Forum

- a. Bridge Update.
 - i. The work is delayed because Network Rail need to work through their own schedule. Cleaning has to happen first. WLSE25 should ensure that the lighting project doesn't get tied into the redevelopment of NJ Station. Aim to get an update from Network Rail by the next meeting.
 - ii. **Paul** will follow up what is happening to the mosaic
 - iii. The orientation of some of the new signposts needs to be corrected. Stanley Halls is not included on the posts.
 - iv. There was a suggestion that a mural be put on Tennison Road Bridge but Network Rail will have to be contacted. **Laura** is to

contact Michelle to discuss the approach. This could link in with the I & P group to create a gateway to S Norwood.

b. Clocktower Market

- i. The Market will start again in March. They are trying to increase the number of pitches. **Patsy** will ask Karen to provide a written update for the next meeting.

c. Soccachita Update (Verbal report)

- i. The Consortium is working with Carver Haggard on the design. Copies of the design were available. The plans could go on the website when the architect is happy for them to be made public. The Council is managing the procurement of contracts because it comes under the Good Growth Fund but they will be looking at local trades for subcontractors. The building will have to close for some of the time while the work is carried out. The aim is for the launch to be in September. Congratulations were offered on the progress of the project.
- ii. Laura is making links with community groups who would be interested in using the spaces with the aim for maximum use with a mix of groups.
- iii. There is the possibility of using some of the Councillor Ward Budget for a history display in the building.
- iv. WLSE25 is part of the SLA Monitoring Group and so will be working with SoccaChita.

7. South Norwood Clear-Up Plan

a. Proposed Meeting on 7th/ 28th March

- i. The background to the environmental problem was explained. Stuart Collins (Cabinet Member) will check availability of Tracey Bellamy, and reps from Veolia for the meeting. Residents' Associations will be included. Litter Pickers and Street Champions should also have a voice at the meeting.
- ii. Communication over this matter is important.

b. Meeting format

- i. Khalifa has agreed to be one of the speakers at the meeting to talk about the need to build on a sense of community and how to approach people, providing the tools for involvement.
- ii. It is proposed that the meeting be open to everyone and it should take place in the morning.
- iii. Rather than in being in rows, seating will be around tables with brainstorming ideas/ questions to discuss in groups, each table with a facilitator,
- iv. Questions should be submitted in advance so Stuart Collins has the evidence to take to Veolia for them to provide a response.

Questions should be sent to Info@wlse25.com a week before the meeting.

(Clive Fraser arrived)

- v. It was suggested that the PCSOs be invited and that reps from schools should also be encouraged to attend.
- vi. Doors will open at 10, the meeting start at 10.30 and end at 12 and refreshments need to be available.

(Terry entered.)

8. Good Growth Fund Update (Verbal report)

- a. Business Support & Community Network.
 - i. A meeting was arranged with Michelle last Wednesday
 - ii. Trial run of Christmas late opening/ Best decorated shop window.
 - iii. An Easter Egg Hunt is planned
 - iv. An SNCF Meeting took place. 6 groups were involved
 - v. SN Business Network will act as an umbrella for businesses who want to be considered for the Shopfront funding.
 - vi. *All Heads Recognized* is planning a Revision Club for GCSEs. It will need support: tutors for maths, English, and science. **Terry** is to contact Paul over the potential for Ward Budget money and then report to the **TT** so a call can go out for Volunteers to support it.

Queries on the update are to be emailed in.

9. High Streets Heritage Zone (HAZ) Tabled

- a. Application and update.
 - i. A summary will be included when the e-copy is received.

10. Governance

- a. The WLSE25 Umbrella (Deferred until the next meeting)
 - i. How far should WELSE25 promote other organizations ?
- b. Review of SNTT Membership (A list of TT Members was circulated at the meeting)
 - 1. There was a proposal to review the composition of the TT for the AGM. TT Members at the meeting are to consider the make up of the TT.
 - 2. **Shuba** will circulate the Membership List without contact details, for other TT members to review.

11. Working Groups' Progress Report (Verbal Reports)

The object of the Groups is to brainstorm and bring the ideas back to the Town Team.

- a. Workspaces & Shops (Rob Little)
- b. Community Hubs (Dan Winder)

- i. There will be GGF Money for a consultant to come in to advise the 5 community hubs. £10,000 has been allocated for that job. There will be a report by mid April.
- c. Business Support and Community Initiatives (Rachel McKoy)
 - i. It was acknowledged that local business-owners have their time fully occupied in keeping their own businesses going and they would find it difficult to find time to lead this group.
 - ii. It was **AGREED** to transfer *Business Support* to *Workspaces & Shops*, and for this group to focus on Community Initiatives.
 - iii. As an interim measure, **Patsy** will send through the framework for the Community Hubs as a basis for identifying the structure Michelle needs in order to report back.
 - iv. The key focus is: How to get people to shop & eat locally. What strategies could be used? Bite-sized projects are likely to be most effective.
- d. Identity & Placemaking
 - i. Comments on the Christmas Light Switch on:
 - 1. The timing was too early in the day because it was still light when the switch-on happened.
 - 2. The Lights came on one at a time rather than in one go because they have to be switched on manually.
 - 3. The lights that are installed are to be reviewed because of possible charges that Skanska might impose.
 - ii. Suggestions about Christmas events.
 - 1. There was a proposal that the lights become a WLSE25 project under the I&P group. The new **Leader** of group is to liaise with **Nicky**. This project will have to be started very shortly to be ready in time for Christmas 2020.
 - iii. A volunteer has offered to join the I&P Group as a leader. There needs to be a check that he is eligible to be a member of the Town Team.

12. South Norwood Community Plan Initiatives Update (deferred from last meeting)

- a. Marketing the local area
 - i. Strategy for cleaning up the Town Centre
 - 1. To be addressed at the public meeting in March
- b. Creating Safe Spaces
- c. Online presence.

13. WLSE25 Public Meeting

- a. Plan for open meeting to be held on April 25th Details to be confirmed at the next TT meeting

- i. A space at the Stanley Halls has been allocated from 10.30am – 4.30pm
- ii. It was suggested that the SN Team be invited.
- iii. It was proposed that the format be for a drop-in meeting similar to last time.

14. AOB

15. Agenda Items for Future Meetings

- a. Confirmation of details for WLSE25 Public Meeting in April
- b. The WLSE25 Umbrella (deferred from November)

New Actions

Ref.	Item Description
20.02.01	Shuba will transfer the email contact for Reaching Higher to Khalifa.
20.02.02	Paul will follow up what is happening to the bridge mosaic
20.02.03	Laura is to contact Michelle to discuss the possibility that a mural be put on Tennison Road Bridge.
20.02.04	Patsy will ask Karen to provide a written update on the market for the next meeting.
20.02.05	Terry will contact Paul about the possibility of being granted Ward Budget money and then contact the TT so a call out can go for Volunteers to support the Revision programme.
20.02.06	Shuba will circulate the Membership List without contact details, for the TT to review.
20.02.07	As an interim measure, Patsy will send through the framework for the Community Hubs as a basis for identifying the structure Michelle needs in order to report back.
20.02.08	The new Leader of the I&P group is to liaise with Nicky over Christmas arrangements for 2020.

Date of Next TT Meeting
6.15 for 6.30.